

# CHARLES

## CONSTRUCTION SERVICES, INC.

811 E. Bigelow Avenue  
Findlay, OH 45839-1546  
(419) 423-5090 · Fax (419) 423-5756  
www.charlesinc.com

### ESTIMATOR

Charles Construction Services, Inc (CCSI) has an immediate opening for an Estimator.

#### Responsibilities:

- CCSI is a leading general contractor in the Commercial/Industrial Construction Industry. This position is responsible for estimating new projects.

#### Requirements:

- A bachelor's degree in Construction Management or related field with 7 or more years of construction estimating experience is preferred.
- Experience preparing bid proposals, estimates and budgets.
- Knowledge of material and labor costs.
- Hands on experience managing, directing and following up with appropriate company personnel, suppliers and sub-contractors.
- Can work effectively in a project team environment.
- Outstanding decision making skills in a fast paced environment.
- Excellent computer and organizational skills with Timberline Estimating preferred.
- Strong communication and customer service skills.
- Must be a highly motivated self starter.

Compensation package will be commensurate with experience and will include paid holidays and vacation, 401(k), health, dental and life insurance.

All candidates interested in applying to this position should send their resume with complete employment and salary history via e-mail to [ryanbloom@charlesinc.com](mailto:ryanbloom@charlesinc.com) or apply in person to CCSI, 811 E. Bigelow Ave, Findlay, Ohio 45840.

NO PHONE CALLS PLEASE. EOE